



## PURCHASE AGREEMENT Single Course Pricing at \$50 Per Course

**Instructions:** Complete form and select courses. Save the completed form and email to Carol@hrsafetytrain.com. Click the Purchase button to complete transaction.

Contact Name

Company Name

Phone

Email

Address

City / State / Zip

Choose Delivery Option

Descriptions of Delivery Options :

- **Hosted** licensing is for 100 users for one company. Expires one year after purchase.
- **SCORM file** is for upload to purchaser's LMS, and number of users is based on purchaser's LMS licensing agreement
- **Documents only** contains .pdf files of scripted training for delivery by purchaser's trainer

Total courses selected:

### Terms of Use:

Courses and associated materials —unless otherwise indicated—are protected by United States copyright law [Title 17, U.S. Code]. Courses and associated materials are provided for use in accordance with the purchase agreement between WWW.HRSAFETYTRAIN.COM LLC and purchaser. Courses and associated materials should not be shared, distributed, or sold in print —or digitally—without express permission from WWW.HRSAFETYTRAIN.COM LLC.

☐ I am an authorized representative of the company listed in this Purchase Agreement, and I agree to the terms of use.

**Purchase**



Choose Courses:

## HR for Supervisors

Select	Course Title	Course Description
<input type="checkbox"/>	DEI Recruiting & Hiring	This hiring and recruiting process includes diversity, equity and inclusion.
<input type="checkbox"/>	DEI Leadership	Incorporates Diversity, Equity and Inclusion into the Leadership process
<input type="checkbox"/>	Meal & Rest Breaks	Addresses meal and rest break requirements for the State of California
<input type="checkbox"/>	Types of Leave	Provides comparison of all types of leave available to California employees including FMLA and CFRA
<input type="checkbox"/>	Proper Documentation	Addresses the importance of documentation as well as standards
<input type="checkbox"/>	Requests for Accommodation	Examines requirements relative to the Americans with Disabilities Act (ADA)
<input type="checkbox"/>	Performance Management	Provides insights for effective performance management

## HR for Employees

Select	Course Title	Course Description
<input type="checkbox"/>	DEI for All Employees	Explains what all employees can do to contribute to a culture of diversity, equity, and inclusion
<input type="checkbox"/>	Ask for Help	Employees learn when to ask for help in order to prevent bottlenecks and keep projects on track.
<input type="checkbox"/>	Team Trust	Trust is critically important on every team. This course explains how to build team trust
<input type="checkbox"/>	Own Your Role	Pride in ownership is not just about the material things you own. In this course we teach you the benefits of owning your role



## Safety (OSHA)

Select	Course Title	Course Description
<input type="checkbox"/>	Safe Lifting	Awareness level training that explains why proper lifting is so important, how to prepare for the lift, and proper lift technique
<input type="checkbox"/>	Active Shooter Preparedness	Training that teaches the run, hide, and fight response to an active shooter situation.
<input type="checkbox"/>	Ladder Safety	Covers how to properly ascend and descend when climbing ladders. This training is for all employees whether climbing ladders is a routine part of the job or seldom needed.
<input type="checkbox"/>	Slips, Trips and Falls	Covers how to recognize and avoid unsafe conditions which could present the potential for a slip, trip, or fall.
<input type="checkbox"/>	Blood Borne Pathogens	Covers how exposure to bloodborne pathogens occurs, personal protective equipment that should be used, and safe work practices for handling an exposure.
<input type="checkbox"/>	General Office Safety	Covers what employees should be aware of in general office work environments in order to maintain safety.
<input type="checkbox"/>	Fire Safety	Covers how to prevent flammable conditions from occurring and what to do in the event of a fire.

## Cybersecurity

Select	Course Title	Course Description
<input type="checkbox"/>	Phishing Awareness	Describes what phishing is, the different types of phishing, and its goal. Addresses ways to avoid it and how to report it.
<input type="checkbox"/>	Password Protection	How to create effective passwords and maintain password integrity.
<input type="checkbox"/>	Best Data Sharing Practices	How to conduct data sharing practices that protect data through email, cloud sharing and other methods of sharing.
<input type="checkbox"/>	Beware of Anti-virus Limitations	Anti-virus software won't protect you from all virus threats. This training covers threats and what to look for in order to avoid them.
<input type="checkbox"/>	Cybersecurity for New Employees	Helps employees understand their cybersecurity responsibilities at the beginning of their employment.